



Virginia Aviation Board
Meeting Minutes

The Virginia Aviation Board held a meeting on Thursday, February 22, 2024, at the Danville Regional Airport, Conference Room, 424 Airport Drive, Danville, VA 24540. The meeting documents and presentation materials are available on the Virginia Department of Aviation's website, www.doav.virginia.gov.

MEMBERS

| | |
|-------------------------------|---------|
| Randall P Burdette, Chairman | Present |
| Sophie Chafin Vance, Region 1 | Present |
| Victoria Cox, Region 2 | Absent |
| Craig Parisot, Region 3 | Present |
| Alan C. Abbott, Region 4 | Present |
| Cheryl P. McLeskey, Region 5 | Present |
| Donald T. Robertson, Region 6 | Present |
| Vanessa Christie, Region 7 | Present |

OTHER ATTENDEES

| | |
|-------------------------|---------------------------------|
| Brian Stevens | Office of the Attorney General |
| Greg Campbell, Director | Virginia Department of Aviation |

DOAV staff, state government representatives, federal government representatives, airport sponsors and managers, consultants, engineers, business owners, and city and county representatives were also present.

1. Call to Order Randy Burdette, Chairman

The chairman called the meeting to order at 10:00 a.m. and welcomed all in attendance. He introduced Ken Harking, Danville's City Manager, who welcomed the group to Danville Regional Airport and thanked the Board for their support in the renovation of their terminal building.

2. Review and approve November 16, 2023, minutes (Attachment A) Randy Burdette, Chairman

Motion to approve: Parisot

Second: Vance

Vote: Aye: Vance, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none

3. DOAV Update Greg Campbell, Director,
DOAV

Director Campbell thanked Ms. McLeskey for the recommendation to hold the meeting in Danville and Marc Adelman and other representatives of the Danville Regional Airport for their warm welcome and hospitality in hosting the VAB meeting. He provided an update on Department activities including a preview of the agency's redesigned website scheduled to debut in May as well as legislative activities, and his recent participation in the AAM Multi-state meeting in Ohio. Mr. Campbell acknowledged the success of the Legislative Reception on February 7, noting that attendance has been reported to be 750 with the Governor and Lieutenant Governor offering remarks.

He noted that staff has been conducting research on Ms. McLeskey's inquiry about funding the installation of flagpoles at airports and Mr. Burdette's request to survey airports on their desire to have fuel farms and the funding options. Board members were provided documentation for their review and discussion at the May meeting.

4. VAOC Update Jason Davis, VAOC

Mr. Davis provided an update on VAOC activities to include Aviation Legislative Day activities, a legislative update, and potential dates for the VAOC Workshop and Virginia Aviation Conference.

5. New Business

A. Danville Regional Airport Presentation Marc Adelman,
City of Danville

Mr. Adelman offered a presentation on the renovation of the terminal building to show the vast changes between the before and after appearances. He invited board members and attendees to tour the facility following the meeting if they had not already had the opportunity.

B. *Airport Program Manual Update* Susan Simmers, DOAV

Ms. Simmers presented a resolution to implement a temporary funding program for state supported grant projects that are currently funded at 80% (state support) with a 20% locality match. This temporary funding program, 90% state support with a 10% locality match, is proposed for projects considered at the May, August and November meetings for 2024. Ms. Christie read the resolution (Attachment B) to establish the temporary funding program.

Motion to approve capital funding initiative: Christie

Second: Robertson

Vote: Aye: Vance, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none

Ms. Simmers presented a resolution to establish eligibility of 3-Phase Electrical and Broadband Services for funding under the Commonwealth Aviation Fund. This funding was originally presented with 90% state support with a 10% locality match for projects submitted for the May, August and November meetings in 2024. After discussion, the resolution was amended to increase the state support to 95% with the locality match set at 5%. Mr. Parisot read the resolution (Attachment C) to establish temporary eligibility of this funding program.

Motion to approve expansion of eligible utility systems: Parisot

Second: Abbott

Vote: Aye: Vance, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none

C. *Virginia Air Transportation System Plan Presentation* Stephanie Ward,
Mead & Hunt

Ms. Ward briefed the Board on the final report of the Virginia Air Transportation System Plan. The major recommendation was to change the number of airport classifications from five to four to more accurately define airport roles. Changes to legislation are needed to amend these roles.

D. VRA Loan Application for Brookneal-Campbell County Airport Mike Swain, DOAV

Mr. Swain presented the Virginia Resources Authority (VRA) loan request for Brookneal-Campbell County Airport in the amount of \$800,000 for the 10-unit T-hangar Building project. Staff recommended endorsement of the VRA loan application.

Motion to approve: Christie

Second: Vance

Vote: Aye: Vance, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none

E. Consideration of Amended FY2024 Entitlement Utilization Plans Mike Swain, DOAV

Mr. Swain presented revisions to the FY2024 Entitlement Utilization Plans for Lynchburg Regional Airport and Newport News-Williamsburg International Airport. Staff recommended approval of the amended plans.

Motion to approve: Parisot

Second: McLeskey

Vote: Aye: Vance, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none

F. Virginia Aviation Allocations Review Mike Swain, DOAV
Tentative Allocations from the Commonwealth Aviation Fund

Mr. Swain presented the project requests and staff recommendations. The board actions are summarized below.

For Region 1, staff recommended the following:

| Airport | Project Description | VAB Action | Amount |
|-----------------------------|-----------------------------------------------------------------------------------|-------------|--------------|
| Blue Ridge Regional Airport | Runway Extension - Phase 2 Bid Additive (Construction) | Approved | \$953,094.00 |
| | Terminal Building (Design) | Disapproved | N/A |
| Breaks Regional Airport | Airport Master Plan | Disapproved | N/A |
| Lee County Airport | Airfield Lighting Rehabilitation (Design/Construction) INCREASE - CHANGE OF SCOPE | Approved | \$10,000.00 |

Motion to approve: Vance

Second: Christie

Vote: Aye: Vance, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none

For Region 2, staff recommended the following:

| Airport | Project Description | VAB Action | Amount |
|-----------------------|-----------------------------------------------------|------------|------------|
| Orange County Airport | Terminal Building Door Lock Override (Construction) | Approved | \$2,922.50 |

Motion to approve: Christie

Second: Robertson

Vote: Aye: Vance, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none

For Region 3, staff recommended the following:

| Airport | Project Description | VAB Action | Amount |
|-----------------------------|--------------------------------------------------------------------------------------------------|-------------|--------------|
| Manassas Regional Airport | Runway 16L-34R Rehabilitation (Preliminary Design) | Approved | \$208,717.60 |
| Stafford Regional Airport | Self-Service Fueling Facility (Planning/Environmental), Scully System & DBE Program Update (BIL) | Approved | \$3,600.00 |
| | Sewer Construction Fees | Disapproved | N/A |
| Winchester Regional Airport | New Terminal Building Furniture | Approved | \$52,443.84 |
| | Taxiway 'A' Section 1 (Construction) & Section 2 & 3 (Design) | Approved | \$480,000.00 |

Motion to approve: Parisot

Second: McLeskey

Vote: Aye: Vance, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none

For Region 4, staff recommended the following:

| Airport | Project Description | VAB Action | Amount |
|----------------------------------|----------------------------------------------|------------|------------|
| Hanover County Municipal Airport | Terminal Building Landscaping (Construction) | Approved | \$8,031.50 |

Motion to approve: Abbott

Second: McLeskey

Vote: Aye: Vance, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none

For Region 5, staff recommended the following:

| Airport | Project Description | VAB Action | Amount |
|---------------------------|------------------------------------------------------------------------------------|-------------|-------------|
| Danville Regional Airport | Box Hangar and Training Facility Site Preparation & Parking Lot Expansion (Design) | Approved | \$95,643.55 |
| Dinwiddie County Airport | Terminal Apron Expansion (Environmental/Design) | Disapproved | N/A |

Motion to approve: McLeskey

Second: Abbott

Vote: Aye: Vance, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none

For Region 6, staff recommended the following:

| Airport | Project Description | VAB Action | Amount |
|-------------------------------|---------------------------------------|------------|------------|
| Lake Country Regional Airport | Replace/Upgrade AvGas Pump - INCREASE | Approved | \$6,117.00 |

Motion to approve: Robertson

Second: McLeskey

Vote: Aye: Vance, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none

For Region 7, staff recommended the following:

| Airport | Project Description | VAB Action | Amount |
|-------------------------|------------------------------------------------------------------------|------------|--------------|
| Accomack County Airport | Fueling System Upgrade - Containment Expansion (Re-Bid & Construction) | Approved | \$170,850.00 |

Motion to approve: Christie

Second: Robertson

Vote: Aye: Vance, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none

6. Consideration of Member Virtual Attendance Randy Burdette, Chairman

Ms. Vance requested that the Board consider a policy for members to participate remotely. Following discussion, Chairman Burdette requested that Director Campbell and OAG Representative Brian Stevens develop a policy for Board consideration and approval at the May meeting.

7. Public Comment Period Randy Burdette, Chairman

Sid Allgood, as a member of the Danville airport commission and Civil Air Patrol, thanked the board for all of their support.

8. Board Member Comments and Reports Randy Burdette, Chairman

Region 1: Thank you for hosting us and she enjoys seeing different parts of the state. She wished all safe travels home.

Region 3: Mr. Parisot reported that he is continuing to meet with each of the Region 3 Airports to build a closer relationship with the Airport Managers, local officials and other interested parties in these airport communities. He has completed a series of telephonic check-ins and made a site visit to Winchester Regional. He is very impressed with the forward leaning posture taken by the airport, the progress of the new terminal building, and the broad-based support from the local community. They are demonstrating the power of setting politics aside and speaking with one voice. He has visits scheduled with Warrenton-Fauquier and Manassas on March 7th and Culpeper on March 13th. He met with Keith Meurlin and Mark Treadaway of the Washington Airports Task Force to better understand their mission of positioning Washington Dulles for continued growth and support to Reagan National Airport. He participated in the stakeholder meeting of the Virginia Unmanned Systems Center, part of the Virginia Innovation Partnership Corporation, addressing attendees and sharing the actions that this Board has taken to support our general aviation airports and making it possible for our airports to pursue funding related to Advanced Air Mobility projects. He attended the Aviation, Aerospace and Advanced Air Mobility Legislative Reception, which was an outstanding showing under the leadership of the Virginia Aviation Business Association, and it was wonderful to see the Governor, Lt Gov, and several cabinet members and other state leadership there. He is pleased to see the progress made towards re-igniting the Aviation Caucus in the General Assembly and thankful for the leadership of Lt Gov Earle-Sears, Sen DeSteph, Del Delaney, and Bud Oakey of VABA, along with all members of the General Assembly that are prioritizing their participation in this caucus. I attended the caucus meeting on February 8th and encouraged anyone who is interested and supportive of educating our legislative leadership on aerospace and aviation matters to attend meetings held each week at 8am Thursday mornings in the General Assembly building. He has had conversations with leadership at VIPC as well as the aerospace and aviation team at VEDP, specifically discussing the Virginia Ready Sites Program and the team at VEDP, agreeing to look deeper into this program to determine if there is an opportunity for the administration to make changes to the guidelines for this program to better align with the economic development opportunities we see at of our airports. On the aviation modernization front, which includes advanced air mobility, there continues to be strong activity across the Commonwealth. While there is substantial work to do, Virginia is not that far off from showing real progress towards demonstrating that Virginia is "open for business" to the AAM industry. One step is to consider the needs

of our airports and support to AAM operations into community master planning initiatives. Planning and broader ecosystem development considerations are critical to regional readiness.

Region 4: Mr. Abbott thanked the airport.

Region 5: Ms. McLeskey acknowledged Mr. Adelman's hard work for this accomplishment. She also acknowledged Ken Larking, Dr. Tiffany Franks, Earl Reynolds, Don Aungst, Dr. Jerry Wallace, Dr. Cornelius Johnson, Dean Melissa Mann, Marcio Couto, Travis Williams, and Sid Allgood.

Region 6: Thanks to the host and all who participated. He appreciates the feedback and support.

Region 7: Thank you for hosting and to the staff. It has been a pleasure being here.

Director: No comment

Chairman: Mr. Burdette thanked everyone for their efforts today. He congratulated the airport on the modifications made. He thanked all who traveled to the meeting. He appreciated the efforts of staff in responding to airports as the flexibility of the board members to adopt new policies for airport funding.

9. Adjournment

Randy Burdette, Chairman

The meeting adjourned at 12:35 pm.

Motion to approve: Abbott

Second: McLeskey

Vote: Aye: Vance, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none



Virginia Aviation Board
Meeting Minutes

The Virginia Aviation Board held a meeting on Thursday, November 16, 2023, at the Virginia Department of Aviation, Passenger Hangar, 5702 Gulfstream Road, Richmond VA 23250. The meeting documents and presentation materials are available on the Virginia Department of Aviation's website, www.daov.virginia.gov.

MEMBERS

| | |
|-------------------------------|---------|
| Randall P Burdette, Chairman | Present |
| Sophie Chafin Vance, Region 1 | Absent |
| Victoria Cox, Region 2 | Present |
| Craig Parisot, Region 3 | Present |
| Alan C. Abbott, Region 4 | Present |
| Cheryl P. McLeskey, Region 5 | Present |
| Donald T. Robertson, Region 6 | Present |
| Vanessa Christie, Region 7 | Present |

OTHER ATTENDEES

| | |
|-------------------------|---------------------------------|
| Brian Stevens | Office of the Attorney General |
| Greg Campbell, Director | Virginia Department of Aviation |

DOAV staff, state government representatives, federal government representatives, airport sponsors and managers, consultants, engineers, business owners, and city and county representatives were also present.

1. Call to Order Randy Burdette, Chairman

The chairman called the meeting to order at 10:00 a.m.

2. Review and approve August 11, 2023 minutes Randy Burdette, Chairman

Motion to approve: Abbott

Second: McLeskey

Vote: Aye: Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none; Absent: Cox

3. DOAV Update Greg Campbell, DOAV

Director Campbell introduced new DOAV staff members. He highlighted some of the larger projects that have been completed and noted the impact of projects. He demonstrated the impact of the Blacksburg-Roanoke Regional Airport runway extension, using an animated comparison of the increase in flights to and from for the years 2019 and 2022. He noted some of the success stories and impacts of the New Air Service

Incentive Fund (NASIF) at commercial airports in the Commonwealth. Additionally, he provided timeline information regarding Advanced Air Mobility.

4. VAOC Update

Nick Sabo, VAOC

Mr. Sabo noted the organization's support for the DOAV's plans for an online airport directory and the development of the promotional video. He noted that the organization's focus for the upcoming legislative session is derelict and abandoned aircraft, workforce development, sustainability and enhanced communication.

5. VABA Update

Bud Oakey, VABA

Mr. Oakey noted the importance of the role of airport infrastructure as an economic driver. He stated that workforce challenges remain and the importance of starting to build interest in students in Kindergarten through 12th grade, instead of waiting until later years. He stated that the Advanced Air Mobility (AAM) industry requires supported development and sustainable infrastructure. His organization supports this initiative falling under the Secretary of Transportation. He noted the date for the VABA Legislative Reception is Wednesday, February 7 and encouraged all to attend.

6. Economic Development Strategic Planning Committee Update

Vanessa Christie, Chair

Ms. Christie thanked the board members for her selection as the committee chair at the August meeting. She noted that the committee will be discussing the impact of energy sources and the unique capabilities of airports. She noted that there is a VAB slot vacant on the EDSP Committee due to Ms. Cox's resignation and requested the position be filled. A motion was made for Craig Parisot to be appointed as the third VAB representative to the EDSP Committee.

Motion to approve: Robertson

Second: Cox

Vote: Aye: Cox, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none

7. New Business

A. Rural Runway Rehabilitation Projects

John Hart, DOAV

Mr. Hart, DOAV's Lead Engineer, provided a presentation on the airport projects completed under the Rural Runway Airport Rehabilitation Program. He noted that four have been completed, with two other airports expressing interest in participation in the program. He added that these airports will continue to be valuable economic generators for their localities for years to come.

B. *Airport Program Manual* Update

Susan Simmers, DOAV

Ms. Simmers reported that the agency needed to ensure compliance with Sec530 standards pertaining to IT Security requirements. This standard requires any individual with access to Commonwealth systems to complete the required security training. She noted the proposed language adding the training requirement to Section 2.4.6, as well as the removal of the security training language listed for bonus point consideration. DOAV staff held a briefing for the Airport Program Manual Committee in October. A motion to accept the proposed changes to the *Airport Program Manual* was made.

Motion to approve: Cox

Second: McLeskey

Vote: Aye: Cox, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none

C. Virginia Airport Revolving Fund (VRAF) Loan Application Review Mike Swain, DOAV

Mr. Swain presented the VRA loan request for the Roanoke-Blacksburg Regional Airport in the amount of \$8.5 million for the project to rehabilitate and reconfigure the revenue-producing parking lots. Staff recommended endorsement of the VRA loan application.

Motion to approve: Cox

Second: McLeskey

Vote: Aye: Cox, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none

Mr. Swain presented the VRA loan request for the Virginia Highland Airport in the amount of \$600,000 for the project to install water and natural gas utilities for hangars. Staff recommended endorsement of the VRA loan application.

Motion to approve: Cox

Second: McLeskey

Vote: Aye: Cox, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none

D. Consideration of Amended FY24 Entitlement Utilization Plans Mike Swain, DOAV

Mr. Swain presented revisions to FY24 Entitlement Utilization Plans for

- Charlottesville-Albemarle Airport;
- Newport News-Williamsburg International Airport;
- Norfolk International Airport; and
- Shenandoah Valley Regional Airport.

Staff recommends approval of the amended plans.

Motion to approve: Abbott

Second: McLeskey

Vote: Aye: Cox, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none

E. Virginia Aviation Board Review Mike Swain, DOAV
Tentative Allocations from the Commonwealth Aviation Fund

Mr. Swain presented the project requests and staff recommendations. The board actions are summarized below. These results are available at www.doav.virginia.gov.

For Region 1, staff recommended the following:

| Airport | Project Description | VAB Action | Amount |
|----------------------------|--------------------------------------------------------------------------|------------|--------------|
| Twin County Airport | Taxiway Pavement Rehabilitation & Taxiway Relocation (Design) - INCREASE | Approved | \$2,240.00 |
| Virginia Highlands Airport | Obstruction Removal - Runway 6 Approach | Approved | \$247,660.00 |
| | Runway 6-24 Pavement & Lighting Rehabilitation (Design) - INCREASE | Approved | \$2,560.00 |

Motion to approve: Cox

Second: Christie

Vote: Aye: Cox, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none

For Region 2, staff recommended the following:

| Airport | Project Description | VAB Action | Amount |
|--------------------------------|----------------------------------------------|------------|--------------|
| Gordonsville Municipal Airport | Airport Layout Plan Update | Approved | \$92,000.00 |
| Ingalls Field | Temporary Terminal Building Lease - INCREASE | Approved | \$42,000.00 |
| | Terminal Area Site Preparation (Design) | Approved | \$206,400.00 |
| | Terminal Building (Design) | Approved | \$164,000.00 |

Motion to approve: Cox

Second: Parisot

Vote: Aye: Cox, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none

For Region 3, staff recommended the following:

| Airport | Project Description | VAB Action | Amount |
|-----------------------------|--------------------------------------------------------------------------|------------|--------------|
| Culpeper Regional Airport | Greenhouse Road Extension (Construction) (Non-AIP) - INCREASE | Approved | \$51,356.27 |
| Manassas Regional Airport | ALP & Forecast Update for Provisions of Commercial Service | Approved | \$61,132.00 |
| | Reconstruct & Widen Taxilane 'Y' - North (Construction) | Approved | \$52,830.80 |
| | Reconstruct Taxiway 'B' - Phase 1 North 4,300 Feet (Construction) | Approved | \$297,678.00 |
| | T-Hangar Taxilane Rehabilitation - Phase 2 (Construction) - INCREASE | Approved | \$39,807.00 |
| Winchester Regional Airport | Mid-Field Apron Reconstruction - Phase 2 (Construction) (AIP) - INCREASE | Approved | \$154,831.00 |

Motion to approve: Parisot

Second: McLeskey

Vote: Aye: Cox, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none

For Region 4, staff recommended the following:

| | | | |
|----------------------------------|-----------------------------------------------------------------------|----------|--------------|
| Hanover County Municipal Airport | Terminal Building Upgrade - Signage (Construction) | Approved | \$12,360.48 |
| Louisa County Airport | Airfield Lighting & Signage Replacements (Environmental Coordination) | Approved | \$18,400.00 |
| | Self-Service Fueling System Relocation (Construction) | Approved | \$145,055.00 |
| | T-Hangar Taxilanes Rehabilitation (Design) | Approved | \$163,600.00 |

Motion to approve: Abbott

Second: Christie

Vote: Aye: Cox, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none

For Region 5, staff recommended the following:

| Airport | Project Description | VAB Action | Amount |
|--------------------------|-------------------------------------------------|------------|-------------|
| Dinwiddie County Airport | Maintenance Equipment Storage Building (Design) | Approved | \$74,800.00 |

Motion to approve: McLeskey
 Second: Robertson
 Vote: Aye: Cox, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none

For Region 6, staff recommended the following:

| Airport | Project Description | VAB Action | Amount |
|----------------------------------------|-------------------------------------------------|------------|------------|
| Mecklenburg-Brunswick Regional Airport | Replacement Terminal Building (Lobby) Furniture | Approved | \$2,111.97 |

Motion to approve: Robertson
 Second: Christie
 Vote: Aye: Cox, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none

For Region 7, staff recommended the following:

| Airport | Project Description | VAB Action | Amount |
|---------------------------------|--------------------------------------------------------------|------------|--------------|
| Chesapeake Regional Airport | Terminal Building HVAC Replacement (Construction) | Approved | \$30,410.15 |
| Hampton Roads Executive Airport | Self-Serve Fueling System Upgrade - Safety Cantilever Ladder | Approved | \$4,115.96 |
| Suffolk Executive Airport | T-Hangar Site Preparation (Design) | Approved | \$129,600.00 |

Motion to approve: Christie
 Second: Robertson
 Vote: Aye: Cox, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none

8. Public Comment Period (3-minutes per person) Randy Burdette, Chairman

Hank Rempe, airport manager at Lake Anna Airport, relayed a story regarding the crash of a Cessna 172 at Hanover Regional Airport three weeks ago. The three airplane occupants walked away. He stated that the individuals walked away due to his purchase of a navigation easement when he was airport manager at Hanover. He stressed the importance of the obstruction clearance on this easement. He noted he will be submitting reimbursement in the amount of an additional \$4,000 for an easement at the February meeting to purchase an easement.

Juan Rivera, airport manager at Manassas Regional Airport, thanked the Board for their consideration of the late project and approval by exception. He thanked Director Campbell for his attendance at the November 15 General Aviation Townhall event. He noted the 2nd annual career fair for 500 middle and high school students with 35 vendors was held the previous week. He is working on a regional aviation academy placed at Manassas Regional Airport. He appreciates AOPA's involvement as they have an excellent aviation curriculum that can be used off of the shelf.

9. Board Member Comments and Reports Randy Burdette, Chairman

Region 1: Absent
 Region 2: Ms. Cox stated it was great to see such a turnout but apologized for being late due to traffic. She congratulated Shenandoah Valley Regional Airport on their new hangar. She added congratulations to Gordonsville Airport for their event with over 200 scouts.

Region 3: Mr. Parisot stated that he is still in the process of reaching out to each of the Region 3 Airports and working on building closer relationships with the Airport Managers, local officials and other interested parties in these airport communities. He has made one site visit to Stafford Regional and looking forward to completing the balance of these visits in the first quarter of 2024. On the aviation modernization front, which includes advanced air mobility, there continues to be strong activity across the Commonwealth. I have been working with the Department of Aviation and providing input on the development of the Virginia strategy, which will be critical in providing clarity around the state's role, policies and approach to infrastructure investment that should serve all of aviation. This strategy should be Principle-based, since no strategy can address all contingencies, and it should be aviation-led, but not aviation alone. Some principles to consider as we evaluate state investments are the ability to demonstrate public benefit, support scaled commercial operations, create conditions to make Virginia more attractive to aviation industry participants, and show a path to economic viability and sustainability. These state investments should also demonstrate how they create progress towards Autonomous operations and new propulsion systems while seeking alignment with a realistic federal regulatory pathway. Sustaining Economic Development and Development of the Supply Chain around advanced air mobility are also crucial. This includes developing, extending, and strengthening our entire aerospace and aviation ecosystem that includes not only our industrial supply chains, but also aviation talent and the development of a much-needed workforce. And We must do this thoughtfully and gradually with sustainment in mind. He suggested that the Board should consider some funding toward electric and broadband utilities at airports as a foundational investment towards aviation modernization. He charged Department staff to take a look at this and report back with a recommendation for a policy and action by the Board.

Region 4: No comment.

Region 5: Ms. McLeskey thanked everyone for all of their time and energy put in at the airports.

Region 6: Mr. Robertson expressed appreciation to those in attendance and wished everyone a safe and happy holiday season.

Region 7: Ms. Christie thanked everyone for the support of Region 1 on behalf of Ms. Vance.

Director: Mr. Campbell stated that Board members may be receiving information on a potential temporary funding program for the February meeting.

Chairman: Chairman Burdette noted the upcoming budget cycle and the importance of having the tools to defend the Commonwealth Aviation Fund budget. He encouraged airports to make sure their six-year plans were up-to-date. He thanked VABA and VAOC and agreed it is powerful to go forward with one voice.

10. Adjournment

Randy Burdette, Chairman

The meeting adjourned at 11: 42 am.

Motion to approve: Christie

Second: Abbott

Vote: Aye: Cox, Parisot, Abbott, McLeskey, Robertson, Christie; Nay: none



Resolution
Of the Virginia Aviation Board



Commonwealth Aviation Fund Participation Initiative

Accelerating the advancement of airport infrastructure for the 21st century

WHEREAS, the Virginia Department of Aviation (DOAV) is charged by the *Code of Virginia* §5.1-1.6 to provide assistance to cities, towns, counties and other governmental subdivisions for the planning, development, construction, and operation of airports, landing fields, and other aviation facilities; and

WHEREAS, DOAV's mission is to develop, promote, and advance aviation in Virginia for the benefit of all by partnering with airports and others in Virginia to improve airport facilities, provide safe air transportation, cultivate new technologies, inspire the next generation, and foster economic development in the Commonwealth; and

WHEREAS, sponsors of public-use airports in the Commonwealth are experiencing challenges meeting their needs for improvements to existing and for future infrastructure; and

WHEREAS, planned projects normally expecting federal funding participation are increasingly being limited or denied; and

WHEREAS, airport sponsors are experiencing delays in the distribution of federal funding options, such as Bipartisan Infrastructure Law (BIL) funds, that in turn are hindering sponsors reach the levels of funding sufficient to meet project costs and allowing the advancement of projects; and,

WHEREAS, the Virginia Aviation Board and DOAV want to accelerate capital improvements at public-use airports in the Commonwealth;

NOW, THEREFORE BE IT RESOLVED, the Virginia Aviation Board hereby adopts the participation initiative to temporarily increase the state participation rate to 90 percent for state-funded fund projects from the fixed state participation rate of 80 percent as identified in the *Airport Program Manual* adopted August 2023, provided, however, that for projects to fund 3-phase electrical and broadband services, such temporary increase shall be to 95 percent, such participation initiative to be included in the *Airport Program Manual* as Appendix K Commonwealth Aviation Fund Participation Initiative.

DocuSigned by:

Randall P Burdette

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Randall P Burdette
Chairman, Virginia Aviation Board

Adopted by the Virginia Aviation Board on February 22, 2024



Resolution
Of the Virginia Aviation Board



***Eligibility of 3-Phase Electrical and Broadband Services
for Funding under the Commonwealth Aviation Fund***

Accelerating the advancement of airport infrastructure for the 21st century

WHEREAS, the Virginia Department of Aviation (DOAV) is charged by the *Code of Virginia* §5.1-1.6 to provide assistance to cities, towns, counties, and other governmental subdivisions for the planning, development, construction, and operation of airports, landing fields, and other aviation facilities; and

WHEREAS, DOAV's mission is to develop, promote, and advance aviation in Virginia for the benefit of all, by partnering with airports and others in Virginia to improve airport facilities, provide safe air transportation, cultivate new technologies, inspire the next generation, and foster economic development in the Commonwealth; and

WHEREAS, DOAV recognizes that airports in the Commonwealth require a specific level of services to adequately serve the development and operation of airport facilities; and

WHEREAS, airports have infrastructure needs to meet the demands of existing and emerging aircraft technologies, including Advanced Air Mobility initiatives; and

WHEREAS, the Virginia Aviation Board and DOAV want to accelerate improvements and readiness at public-use airports in the Commonwealth to meet those needs; and

WHEREAS, the availability of certain utility services such as 3-phase electrical and broadband service connectivity supports the needs of these airports, provides for economic development opportunities, and serves the public good;

NOW, THEREFORE BE IT RESOLVED, the Virginia Aviation Board hereby adopts this resolution adding 3-Phase Electrical service and Broadband service (as defined by the FCC, as such definition may be amended from time to time) as utilities eligible for funding under the Commonwealth Aviation Fund, to be included in the *Airport Program Manual*, section A.15 Utility Systems.

DocuSigned by:

Randall P Burdette

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Randall P Burdette
Chairman, Virginia Aviation Board

Adopted by the Virginia Aviation Board on February 22, 2024